

**Draft** Minutes of the Annual Parish Council meeting of Exbury and Lepe Parish Council held on Monday 18<sup>th</sup> May 2026 at 6.45pm at Exbury Club, Summer Lane, Exbury, Southampton SO45 1AH

**Present:** Councillors Emma Page, Johnson, Neve, Tilbury and Anders

**Apologies:** Councillor Dan Poole (NFDC and HCC)

**Also present:** Clerk Stephanie Bennett and 7 members of the public

**001/26            ELECTION OF CHAIR**

RESOLVED that

Cllr Emma Page be elected as Chair of the Council 2026  
– 2027

Cllr Page signed the Acceptance of Office

**002/26            DECLARATIONS OF INTEREST**

No declarations were made

**003/26            ELECTION OF VICE CHAIR**

RESOLVED that

Cllr Tilbury be elected as Vice Chair of the Council 2026  
– 2027

**004/26            PUBLIC SESSION**

There were no matters raised

**005/26            COUNTY AND DISTRICT COUNCILLOR UPDATES**

Councillor Dan Poole had provided a written report

**006/26            CHAIR ANNOUNCEMENTS**

The Chair informed councillors that Fawley Parish Council had kindly stepped in to offer administration assistance with Stephanie Bennett and Danni Alexander attending the meeting

**007/26            MINUTES**

RESOLVED that

the minutes of the meetings held on 12<sup>th</sup> January 2026  
and 2<sup>nd</sup> February 2026 be agreed

**008/26            EXTERNAL BODY APPOINTMENTS**

RESOLVED that

Cllr Tilbury be appointed as Council representative on the  
South East Quadrant of New Forest National Park  
Authority with Cllr Page as reserve

**009/26            FINANCE**

RESOLVED that

the Accounts Payable for the period 1 April 2026 to 30  
April 2026 be received and Cllrs Page and Tilbury be  
confirmed as cheque signatories. The Clerk signatory to  
be amended

**010/26            ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

The Clerk presented the AGAR documents.

RESOLVED that

- a. the annual internal auditor report be received
- b. the AGAR Certificate of Exemption, Section 1 – Annual  
Governance Statement 2025/26, and Section 2 –  
Accounting Statements 2025/26 be agreed
- c. The dates for the Exercise of Public Rights of 3<sup>rd</sup> June to  
14<sup>th</sup> July inclusive be agreed
- d. The delivery of Internal Audit Services 2026 – 2027 by D  
Alexander be agreed

**011/26            ANNUAL PARISH MEETING**

There were no matters to consider arising from the Annual Parish Meeting

**012/26            INSURANCE**

The Chair confirmed that the annual Council insurance has been renewed with  
Zurich Municipal

**013/26        EMAILS**

The Clerk explained the value of separate council email addresses and the process of serving summons. All councillors agreed with the serving of summons electronically.

**014/26        COUNCILLOR NEWS RELATED TO THE COUNCIL**

Councillors considered it important to recognize and support the diverse natural environments that are within Exbury and Lepe.

Councillors also expressed a wish for the Council to operate as an engaging forum where community members can bring ideas and issues.

The forthcoming cricket match between the east and west of Beaulieu River was discussed but councillors were keen to understand the commitment required.

Cllr Tilbury reported on the ongoing, but reduced incidences of flytipping and the enforcement approach of NFDC. A member of the public reported 2 further small flytips that had recently appeared.

The positives and negatives of the Classic Car Rally were discussed and Cllr Page is to liaise with the Clerk to develop an approach to seek better management of the event and a potential approach to the Safety Advisory Group

The Clerk will circulate all NFALC communications to parish councillors

**015/26        DATE OF NEXT MEETING**

No date was set as consideration will be given to the meetings of NFDC and HCC to ensure the attendance of Cllr Dan Poole

The meeting closed at 7.25pm

..... Chair