

APPENDIX 5

Minutes of the Annual Parish Council meeting of Exbury and Lepe Parish Council held on Monday 18th May 2026 at 6.45pm at Exbury Club, Summer Lane, Exbury, Southampton SO45 1AH

Present: Councillors Emma Page, Johnson, Neve, Tilbury and Anders

Apologies: Councillor Dan Poole (NFDC and HCC)

Also present: Clerk Stephanie Bennett and 7 members of the public

001/26 ELECTION OF CHAIR

RESOLVED that

Cllr Emma Page be elected as Chair of the Council 2026
– 2027

Cllr Page signed the Acceptance of Office

002/26 DECLARATIONS OF INTEREST

No declarations were made

003/26 ELECTION OF VICE CHAIR

RESOLVED that

Cllr Tilbury be elected as Vice Chair of the Council 2026
– 2027

004/26 PUBLIC SESSION

There were no matters raised

005/26 COUNTY AND DISTRICT COUNCILLOR UPDATES

Councillor Dan Poole had provided a written report

006/26 CHAIR ANNOUNCEMENTS

The Chair informed councillors that Fawley Parish Council had kindly stepped in to offer administration assistance with Stephanie Bennett and Danni Alexander attending the meeting

007/26 MINUTES

RESOLVED that

the minutes of the meetings held on 12th January 2026
and 2nd February 2026 be agreed

008/26 EXTERNAL BODY APPOINTMENTS

RESOLVED that

Cllr Tilbury be appointed as Council representative on the
South East Quadrant of New Forest National Park
Authority with Cllr Page as reserve

009/26 FINANCE

RESOLVED that

the Accounts Payable for the period 1 April 2026 to 30
April 2026 be received and Cllrs Page and Tilbury be
confirmed as cheque signatories. The Clerk signatory to
be amended

010/26 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

The Clerk presented the AGAR documents.

RESOLVED that

- a. the annual internal auditor report be received
- b. the AGAR Certificate of Exemption, Section 1 – Annual
Governance Statement 2025/26, and Section 2 –
Accounting Statements 2025/26 be agreed
- c. The dates for the Exercise of Public Rights of 3rd June to
14th July inclusive be agreed
- d. The delivery of Internal Audit Services 2026 – 2027 by D
Alexander be agreed

011/26 ANNUAL PARISH MEETING

There were no matters to consider arising from the Annual Parish Meeting

012/26 INSURANCE

The Chair confirmed that the annual Council insurance has been renewed with
Zurich Municipal

013/26 EMAILS

The Clerk explained the value of separate council email addresses and the process of serving summons. All councillors agreed with the serving of summons electronically.

014/26 COUNCILLOR NEWS RELATED TO THE COUNCIL

Councillors considered it important to recognize and support the diverse natural environments that are within Exbury and Lepe.

Councillors also expressed a wish for the Council to operate as an engaging forum where community members can bring ideas and issues.

The forthcoming cricket match between the east and west of Beaulieu River was discussed but councillors were keen to understand the commitment required.

Cllr Tilbury reported on the ongoing, but reduced incidences of flytipping and the enforcement approach of NFDC. A member of the public reported 2 further small flytips that had recently appeared.

The positives and negatives of the Classic Car Rally were discussed and Cllr Page is to liaise with the Clerk to develop an approach to seek better management of the event and a potential approach to the Safety Advisory Group

The Clerk will circulate all NFALC communications to parish councillors

015/26 DATE OF NEXT MEETING

No date was set as consideration will be given to the meetings of NFDC and HCC to ensure the attendance of Cllr Dan Poole

The meeting closed at 7.25pm

..... Chair