

11th May 2026

To all Members of the PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council meeting of Exbury and Lepe Parish Council to be held on **Monday 18th May 2026** commencing at **6.45pm**. The meeting will be held at Exbury Club, Summer Lane, Exbury, Southampton SO45 1AH

[Stephanie Bennett](#)

Agency Clerk to the Council

Stephanie.bennett@fawley-pc.gov.uk

AGENDA

1. ELECTION OF CHAIR

- a. To elect a Chair of Council
- b. Elected Chair to sign the Declaration of Office of Chairman

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

4. ELECTION OF VICE CHAIR

To elect a Vice Chair of Council

5. PUBLIC SESSION

Members of the public may ask questions or submit comments about agenda items/parish council matters.

6. COUNTY AND DISTRICT COUNCILLOR UPDATES

To receive updates from District and County Councillors

7. CHAIR ANNOUNCEMENTS

8. MINUTES

To consider and agree the minutes of the Council meetings held on 12th January

2026 and 2nd February 2026. See Appendix 8

9. EXTERNAL BODY APPOINTMENTS

To agree the councillor appointment to the South East Quadrant Meeting New Forest National Park Authority

10. FINANCE

- a. To receive the Accounts Payable for the period 1 April 2026 to 30 April 2026:

HALC affiliation	£176
Zurich Municipal	£84
Clerk expenses	£113.15
- b. Clerk to confirm bank balance 20th April 2026 of £5,481.32
- c. To confirm the 2 councillors to act as signatories for cheques and orders

11. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- a. To receive the annual internal auditor report and agree the AGAR Certificate of Exemption, Section 1 – Annual Governance Statement 2025/26, and Section 2 – Accounting Statements 2025/26. See Appendix 11a
- b. To agree the dates for the Exercise of Public Rights of 3rd June to 14th July inclusive.
- c. To confirm that D Alexander will be delivering Internal Audit Services in 2026 - 27.

13. ANNUAL PARISH MEETING

To consider any requests to the Parish Council arising from the Annual Parish Meeting

14. INSURANCE

Chair to report that the annual Council insurance has been renewed with Zurich Municipal

15. EMAILS

- a. Clerk to report on the provision of council email addresses
- b. Councillors to confirm agreement for the receipt of summons by email

16. COUNCILLOR NEWS RELATED TO THE COUNCIL

17. DATE OF NEXT MEETING

To be confirmed. Awaiting Councillor Poole (HCC) availability